

Meeting called to order on 2 February 2010 at 7.30 PM

In Attendance: Kim Ort, Ben Fletcher, Holly Tiberi-Monti, Matt Wilcox, Sandy Hale, Heidi Scholz, Teresa Carbajal Ravet, Phil Auldridge, Mark Glass, Mary Clarkson, & Michael McGown

Visitors: n/a

Discussion & Action Items:

Agenda Item #1: Welcome and brief introductions by present officers & chairs.

Teresa spoke on her perspective regarding the SCLA's numerous tasks and the role the Board will play keeping such tasks/concerns from being overwhelming and time consuming. She believes that everyone, SCLA Board, members, as well as SC landowners seem to be on a "different page" and that it would of priority to get the Board on the same page so as to proceed with effective decision-making. Segue into Kim Ort's session on the role, responsibilities & accountabilities of the SCLA Board 2010.

Agenda Item #2: Discussion & Agreement on SCLA's Role, Responsibilities, & Accountability

Kim led members through a voting process for prioritizing specific issues and/or categories for which the SCLA Board needs to be responsible and working on. The issues/categories included,

1. Maintenance (lights, signage, entrances, landscape, etc)
2. Communications (newsletter, website, telephone, etc)
3. Community Events (NNO, Oktoberfest, Easter Egg Hunt, etc)
4. Welcome Committee (membership)
5. Coordination (relations w/ real estate agents, commercial property owners)
6. Enforcement of Deeds (CC&Rs)
7. City & County Government Relations
8. Board & Officers' Liability Insurance

The top five (5) categories receiving the most votes and decided upon by members to dedicate priority include,

1. Maintenance/Infrastructure (13)
2. Communications (11)
3. Community Events (10)
4. Welcome Committee (7)
5. Enforcement of Deeds (CC&Rs) (9)

Out of these five priorities, two (2) were chosen to start the work of the Board, Communications & Enforcement of Deeds (CC&Rs). Committees were formed to address issues and concerns voiced by the SC community with respect to these top 5 responsibilities. Concerns received by Teresa will be delegated to their respective committees. There were already certain committees in existence that were in need of additional members. The formation of committees went as follows.

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1. Maintenance/Infrastructure: Chaired by Gary, with additional help from Phil & Teresa.
 2. Communications Committee: was formed by joining the Newsletter & Website Chairs, Phil and Holly, with additional help from Mark and Teresa. Comm Chair is Phil.
 3. Community Events Committee: had a coordinator last year, Tammy Reed. However since Tammy is now SCLA Board Secretary a Chair was solicited and Ben volunteered. Members of this committee include Heidi, Sandy, and Kim.
 4. Welcoming Committee: chaired by Sandy, with additional help from Teresa.
 5. Enforcement of Deeds (CC&Rs) Committee: chaired by Matt, with additional help from Kim, Michael, Mary, Gary, and Mark.

Michael added that in the past years the SCLA Board has not been working out of the amended Bylaws, due to unknown circumstances, and offered to bring the new Board up to date with the latest, most current, Bylaws and amendments to the organization in order to proceed with the goals decided upon at this meeting.

6. Bylaws Committee: chaired by Michael, with the additional help from Ben who will continue working of getting the SCLA lockbox opened and documents retrieved.

Action Items to Agenda Item #2:

1. Committees will initiate meetings to start brainstorming on improvements and address concerns/issues with respect to their particular area.
2. Teresa will contact absent members to solicit their desired involvement in committees.
3. Committee members need to think about soliciting volunteers from the SC community into these committees.
4. Michael will research historical work done to SCLA Bylaws & amendments passed. He will draft updated document and report back to the Board at its March meeting.
5. Ben & Sandy will continue working on obtaining the whereabouts of the lockbox key, retrieve its contents, and handout to appropriate Board members and/or Committee Chairs.

Agenda Item #3: SCLA website redesign, configuration & administration/moderator

Delegated to the new Communications Committee

Agenda Item #4: New Business

Teresa asked that any issues or concerns known or received by Board members will need to be delegated to new Committees.

Michael educated the Board on the legalities as a non-profit organization and offered to take care of administrative requisites to proceed as a formal Landowners Association.

Mary educated the Board on March elections. The elections fall on Tuesday, March 2nd, at the Sunset Canyon Baptist Church. Exactly the same date, time and place as the Board's monthly meetings.

Phil brought up discussion re: the Board's monthly meetings, specifically the one-hour time duration. He expressed that one hour is not enough time to discuss, agree, and make decisions on the numerous goals the Board has ahead of itself for the year. Concerns were expressed and Teresa motioned for a vote to extend the monthly meetings from an hour long to an hour and a half (1 hour to 1.5 hours). The vote was taken and the motion failed, 5 For & 6 Against.

Teresa entertained a motion to adjourn & granted.

Action Items to Agenda Item #4:

1. Michael will work on,
 - Notify Secretary of State of the change in registered agent
 - Filing Periodic Report of a Nonprofit Corporation
 - Compliance with IRS 501(c)(3) requirements
 - Solicitation of bids for Directors & Officers Liability Insurance
 - Revision of the bylaws for internal consistency
2. Ben will work on,
 - Selection of an auditor to undertake the June 30 audit
 - Relocation of surplus funds to an interest-bearing account
3. Agreement was made to reschedule March's Board meeting to accommodate the elections. March meeting is therefore set for,
 - **Tuesday, 9 March 2010, at 7.30 PM**

Adjourned at: 8.45 PM

Minutes submitted for approval by: Teresa Carbajal Ravet on 3 February 2010.